



## Silvan Primary School

School No. 1801

Main Rd, Silvan, Victoria 3795

Telephone: (03) 9737 9258

Email: [silvan.ps@education.vic.gov.au](mailto:silvan.ps@education.vic.gov.au)

Website: [www.silvanps.vic.edu.au](http://www.silvanps.vic.edu.au)

**NEWSLETTER NO. 02 February 28<sup>th</sup>, 2025**

## DATES TO REMEMBER

### 2025

<b>Fri 28<sup>th</sup> Feb</b>	<b>Grade 4-6 Kayaking on the Lake</b> <b>Grade 1/2 Lilydale Lake Excursion</b>
<b>Tues 4<sup>th</sup> March</b>	<b>GRIP leadership Excursion to the City: 4-6</b>
<b>Wed 5<sup>th</sup> March</b>	<b>Canteen Day</b>
<b>Mon 10<sup>th</sup> March</b>	<b>Labour Day Holiday</b>
<b>Tues 11<sup>th</sup> March</b>	<b>Leadership Speeches</b> <b>9.10 am – 10.30 am</b>
<b>Wed 12<sup>th</sup> March</b>	<b>NAPLAN begins</b> <b>School Council 7.00 pm via Webex</b>
<b>Tues 18<sup>th</sup> March</b>	<b>NAPLAN finishes</b>
<b>Fri 21<sup>st</sup> March</b>	<b>Grade 4-6 Kayaking on the River: 9.00 am – 2.30 pm</b> <b>(Invitation Only)</b>
<b>Wed 26<sup>th</sup> March</b>	<b>Whole School – House Sports</b> <b>11.30 am 1.30 pm</b>
<b>Fri 28<sup>th</sup> March</b>	<b>Grade 4-6 District Athletics at Upper Yarra Secondary College</b>
<b>Mon 31<sup>st</sup> March – Fri 4<sup>th</sup> April</b>	<b>Swimming Program</b>
<b>Fri 4<sup>th</sup> April</b>	<b>Last day of term 2.30 pm dismissal</b>

## SCHOOL COUNCIL MEETING

Our first school council meeting for the year will be on Wednesday 12<sup>th</sup> March at 7.00 pm via Webex.

Any new parents who would like to join school council there are positions available this year. Interested parents should fill in the attached nomination form and return it to school ASAP.

## Student Medical Alerts - ASTHMA PLANS

We are in the process of updating every child's details on our system. Part of this involves updating medical information for children that have an asthma diagnosis. If your child does have asthma, we need their current treatment plan, signed by their doctor. All children who are asthmatic will be sent home an Asthma Care Plan. Please return these as soon as possible so we can update your child's details.

## SCHOOL CHARGES 2025

Parent contributions for 2025 are due by Friday 28<sup>th</sup> March. Fees are \$ 485 per student, with discounts available for families with more than one child.

Please pay your contributions by the due date. To make alternative payment arrangements, see Cathy in the office on Thursday or Friday.

## OSH CARE- Before & After School

A reminder that the school operates a Before & After School Care program.

Fees for each session are \$20 for Before School Care per session per child and After School Care will be charged at \$ 25 per session per child.

Please do not hesitate to contact the school office if you have any questions about this. Child Care subsidy is available to apply for depending on your financial situation. The service is available to all families from as of now and operates from the classroom opposite the school office.

Kind regards,  
Silvan Primary School Council  
Please remember that if you are going to use the service you will need to return the OSH Care Enrolment Form before your first session, organise payments with Cathy in the office and drop off or pick up your child in person, where you will need to physically sign them in or out depending on whether it is before or after school care. You are not allowed to drop them off without signing them in.

Also, if you are intending to allow another person to pick up your child from OSH Care, please ensure their details are included in the enrolment form you submit to the school.

Don't forget to fill out the medical details as well.

### **CANTEEN**

Our canteen day for this term is next Wednesday the 5<sup>th</sup> of March. Please ensure your orders are in by Tuesday 4th March.

### **LEADERSHIP SPEECHES**

Our school leadership speeches are being held on Tuesday 11<sup>th</sup> March at 9.10 am - 10.30 am. All parents are welcome to attend. Students will present their speeches and participate in a Q & A session afterwards. Students will vote and staff will vote afterschool, and we'll announce office bearers on Monday 17<sup>th</sup> March.

We will have a special assembly later in the term to present all School Captains, House Captains and JSC representatives with their badges.

### **BUSH FIRE SEASON & EXTREME WEATHER DAYS**

The current state of play is that on 'Catastrophic' days the school will close. On 'Extreme' weather days the school will be vigilant in monitoring weather conditions & alerts but will remain open. Parents are expected to monitor their own smartphones Vic Emergency & the ABC 774 radio and keep an eye out for alerts particularly on total fire band days this term. Please see Cathy in the office asap if you need to update your contact details if we need to contact you if we enact our Emergency Management Plan.

The school has purchased a generator and satellite phone to enhance our ability to communicate with parents in the event of a bushfire occurring during bushfire season.

The incoming phone number for the school's satellite phone is **0485 898 399**

So, create a new contact in your phone and assign as something like, 'Silvan Primary Satellite Phone'.

### **ASSEMBLY**



# SCHOOL SAVER BONUS

## School Saving Bonus Allocation

Thank you to parents that have already followed the process to allocate the School Saving Bonus. Could parents please log into the online system to allocate an amount to school activities.

All parents should have received late last year an email with a voucher to access the School Saving Bonus (SSB) system. The email contains a unique code for the \$400 bonus and access to the [School Saving Bonus online system](#). You are able to download the step-by-step guide [user guide \(DOCX, 945KB\)](#)

**Please note, the Department of Education and the Victorian Government will never ask you to provide your banking or financial details for the School Saving Bonus.**

### Accessing the School Saving Bonus parent and carer online system

1. Visit the [School Saving Bonus parent and carer online system](#)
2. The following webpage will be displayed:

3. Enter your unique School Saving Bonus code from the Department of Education and the email address it was sent to and click **verify**.
4. After you click **verify**, you will see your School Saving Bonus summary page.

### School Saving Bonus summary page

The School Saving Bonus summary page provides key information and lets you choose how to spend the School Saving Bonus.

Quick links to key actions and the option to log out.

Links your child's details, current School Saving Bonus balance and school suppliers.

These links let you choose how to spend the bonus. Learn more about these links in the 'How to use your School Saving Bonus' section of this guide.

Click on drop down arrows to learn more or follow the quick links.

Apart from State School's Relief our school doesn't have any suppliers listed to make in-store or online purchases.

Please follow the '[Allocating the School Saving Bonus to school activities](#)' section of the guide to allocate an amount to school activities.

The screenshot shows the 'School Saving Bonus' interface. At the top, a red banner reads 'School Saving Bonus'. Below it, the heading 'Allocating the School Saving Bonus to school activities' is followed by instructions: 'Click **School activities** to allocate all or part of the School Saving Bonus to school activities. The below page will appear, where you can select the amount you would like to nominate. Once you have selected the amount, click **next**.'

The main content area is titled 'School activities' and contains the following text: 'Select the amount you want to allocate for school activities. Your school will manage the payment process for all school activities.'

Under the heading 'Amount', there is a 'Select amount' section with a list of radio button options: \$ 50, \$ 100, \$ 150, \$ 200 (which is selected), \$ 250, \$ 300, \$ 350, and \$ 400.

At the bottom of the form, there are two buttons: 'Cancel' and 'Next'.

The footer of the page reads: '© 2014 Copyright Victorian State Government'.

You will be asked to confirm your allocation. **Please review your allocation carefully as this cannot be changed or reversed.**

You will also receive an email confirming the allocation.



# School Council Elections

## Schedule 5A: Self-nomination Form for Parent Member Category

I wish to declare my candidacy for an elected position as a parent member on the

\_\_\_\_\_ school council.

Name :

Residential address:

Contact phone (mobile or landline):

Email:

I am the parent/guardian of \_\_\_\_\_, who is/are currently enrolled at this school.

I am an employee of the Department of Education and Training but not engaged in work at and for the school

Yes / No (please circle)

I am prepared to serve as a Parent member of the above-named school council. I hereby declare that I am not:

- an undischarged bankrupt
- of unsound mind
- currently serving a sentence for an indictable offence; or
- a registrable offender within the meaning of the *Sex Offenders Registration Act 2004*.

Signature of Candidate \_\_\_\_\_

Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

### You will be notified when your nomination has been received.

Personal information provided in this form is collected as part of the school council election nomination process. The information may be used to determine your eligibility as a candidate. Your personal information may be disclosed as a result of inspection prior to the commencement of voting or at any time up to one year from the declaration of the poll.

Your name will be included in a list of school council candidates and nominators (where applicable) posted in a prominent position at the school and for candidates, on a ballot paper (where applicable).

Further, the name, membership category, gender, term of office, office held (if any) of school council members and notification whether the member is an employee of the Department will be forwarded to the Department of Education and Training by the principal by 30 April each year as a record of council membership and may be used for statistical purposes.

You can access your personal information by contacting the principal on \_\_\_\_\_.

If you choose not to give some or all of the information requested your nomination may not be accepted. If you have any queries about the school council nomination process, please contact the principal.